

State Purchasing Forum & Trade Show - May 14 and May 15, 2014 - Class Schedule

Classes are one hour in length, unless otherwise ****indicated****.

Wednesday May 14, 2014

Location	Swyer Theater	Meeting Room 1	Meeting Rooms 2 & 3	Meeting Room 5	Meeting Room 6	Meeting Room 7
Time						
8:30 AM - 10:00 AM	Welcome Reception / Visit with the Exhibitors					
10:00 AM	Ethics Laws and Reporting Requirements	Negotiations Strategies and Techniques	Key Contract Components	Collaborative Purchasing: OGS & Nonstate Agencies Working Together to Save Money!	Smart Purchasing Working With the BSC	Discretionary Spending: How it Works
11:00 AM - 12:30 PM	Visit with the Exhibitors / Lunch on your own					
12:30 PM	Keep Your Purchasing Records on the Right Road	Vendor Responsibility Best Practices	IT Purchasing in NYS	Supporting Preferred Sources	Lean Practices in Procurement	Buy NY: Increasing NYS Agriculture Purchases
1:30 PM - 2:30 PM	Afternoon Break / Visit with the Exhibitors					
2:30 PM	Monitoring Your Contracts	Procurement Rules for Local Governments and School Districts	The New NYS Contract Reporter Website	Emergency Purchasing Practices	**NYS MWBE Utilization: Opportunities for Growth**	**Environmentally Preferable Purchasing**

*Classes are one hour in length, unless otherwise **indicated**.*

Thursday May 15, 2014

Location	Swyer Theater	Meeting Room 1	Meeting Rooms 2 & 3	Meeting Room 5	Meeting Room 6	Meeting Room 7
Time						
8:30 AM - 9:30 AM	Morning Coffee / Visit with the Exhibitors					
9:30 AM	Negotiations Strategies and Techniques	The New NYS Contract Reporter Website	Key Contract Components	Collaborative Purchasing: OGS & Nonstate Agencies Working Together to Save Money!	Smart Purchasing Working With the BSC	Discretionary Spending: How it Works
10:30 AM - 11:30 AM	Visit with the Exhibitors					
11:30 AM	Supporting Preferred Sources	Vendor Responsibility Best Practices	Keep Your Purchasing Records on the Right Road	IT Purchasing in NYS	Lean Practices in Procurement	Buy NY: Increasing NYS Agriculture Purchases
12:30 PM - 1:30 PM	Visit with the Exhibitors / Lunch on your own					
1:30 PM	Ethics Laws and Reporting Requirements	Procurement Rules for Local Governments and School Districts	Monitoring Your Contracts	Emergency Purchasing Practices	**NYS MWBE Utilization: Opportunities for Growth**	**Environmentally Preferable Purchasing**